

OT-Europe Congress

Congress Participation Award

COTEC
Council of Occupational Therapists
for the European Countries



Information about the application process

The Council of Occupational Therapists for the European Countries (COTEC) strives to make Occupational Therapy **visible, valued, accessible, and available** for all European citizens by supporting its members and collaborating on a European level. The European Congress, which is organised by OT-Europe, is held every four years and brings together occupational therapist practitioners, researchers, educators and students, and health and social care stakeholders across Europe and beyond to develop the Occupational Therapy profession further, exchange professional information, and promote high standards of Occupational Therapy practice, research, and education.

The Congress Participation Award was established in 2023 to provide European Occupational Therapists with the opportunity to attend the OT-Europe Congress. Thereby, practitioners are encouraged to gather new ideas and best-practice examples for their practice and network with colleagues from other European countries. COTEC also wants to ensure that Occupational Therapy practice is

- Visible in many European regional communities,
- Valued in the interprofessional team

by making the European Congress

- Accessible to Occupational Therapists who experience financial difficulties,
- Available to the wider European community

The award will cover the full registration fee for the OT-Europe Congress.

Eligibility and Selection Criteria

A committee has been established to score each Application for the Congress Participation Award, which will be awarded based on the scoring of the following criteria:

- Applicants must be a member of their National Occupational Therapists Association and this association must be a member of COTEC,
- The Applicants' main role in Occupational Therapy is as Occupational Therapy **Practitioner**, students are not eligible,
- Applicants must articulate how their attendance will further the practice of occupational therapy within their community of practice and personal practice.

COTEC
Becker-Görling-Str. 26/1
76303 Karlsbad
Germany

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www.coteceurope.eu

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Responsibilities

In case of a successful application, you agree to

- Confirm your attendance at the OT-Europe Congress by the 1st of September 2024,
- Prepare a brief segment on your experiences at the Congress for the COTEC newsletter and social media platforms,
- Reimburse COTEC if you are not attending the OT-Europe Congress after confirming your participation.

Application Process

For your application to be considered, please ensure that the following documents are submitted by the 31st of March 2024.

1. Apply online by scanning the QR code below or by using this link
<https://forms.gle/bLYc2nBaizB8qRUL9>
2. Ask for two (2) recommendation letters to be submitted on your behalf. The letter templates are attached to this email. Please ensure **your reference** email the signed form directly to:
congress.award@coteceurope.eu - **Subject:** Letter of Recommendation
 - a. One letter from your National Occupational Therapist Association confirming that you are in good standing with your association,
 - b. One letter from your current employer or an OT colleague you are currently working with in your role as an OT practitioner who supports your application.



All documents must be complete by the 31st of March 2024, midnight CET. We cannot accept applications after this time.

You will be notified of the outcome by the 30th of April 2024.

If you have any questions, please contact us at
congress.award@coteceurope.eu

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